

# GENERAL GUIDELINES FOR PICNIC RESERVATIONS

1. Groups may register for no more than two picnics at one time.
2. Registrations slips should be brought to the picnic as proof of the reservation, if needed upon request.
3. **Alcohol is strictly prohibited** in all Radford City Parks unless you have a **Beer/Wine ordinance** approval.
4. **Parking along the road is prohibited.** Additional parking, other than in the parking lots, is available in certain areas with Recreation personnel supervision. Any driving or parking in grassy areas must be **approved** in advance by the Recreation Department.
5. Any crimes or disturbances that may take place should be reported directly to the Radford Police Department (5400 731-3624).
6. The Recreation Department can and will call in additional personnel if attendance exceeds what was originally estimated on the reservation form. The use of such additional personnel will be billed to the responsible group.
7. Groups are requested to “clean-up for the next guy” and report any problems or inconveniences to the Recreation Department as soon as possible. The last group at night should turn out shelter lights.
8. **REFUND POLICY: Refunds will be issued only under the following condition: Two week notice before reservation date or if unsafe conditions due to inclement weather.**

